

Summary of Minutes  
Special Board Meeting  
Monday, April 22, 2013

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The Board of Education of the Wilkes-Barre Area School District held a Special Board Meeting on Monday, April 22, 2013. **President, John R. Quinn** called the meeting to order at 5:30 PM.

**Superintendent Dr. Bernard S. Prevuznak** led the Pledge of Allegiance to the Flag.

**Board Secretary Leonard B. Przywara** called the roll.

8 MEMBERS PRESENT: Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Quinn

1 MEMBER ABSENT: Corcoran

**Mr. Latinski motioned, seconded by Ms. Evans**, to vacate the Board Member position held by Dr. Robert Corcoran. The vote was as follows:

**8 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Quinn

**Mr. Latinski moved, seconded by Ms. Evans**, to advertise for applicants to be considered to fill the vacancy on the Board and include the following requirements. All interested parties are required to submit a resume and letter of intent and must be postmarked no later than May 3, 2013. The vote was as follows:

**8 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Quinn

President Quinn stated:

- The chair wishes to announce that the Board held an Executive Session prior to the Special Board Meeting of April 22, 2013.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

There were **no bids to be opened**

There was no **Unfinished Business**

There were no **Communications from Superintendent**

### **Communications from Citizens**

1. Nicholas Sura, 27 Allen Drive, Larksville, PA  
Mr. Sura informed the Board and the Superintendent that he has submitted a teaching application to the Wilkes-Barre Area School District, seeking employment as a Special Education teacher. Mr. Sura stated that he would appreciate consideration from the Board when reviewing applicants for any future hires as Special Education teachers.

2. Harry Heck, 167 Poplar Street, Wilkes-Barre, PA  
Mr. Heck addressed the Board in regard to a rumor he had heard that indicated the Wilkes-Barre Area School District may be eliminating a Head Start classroom. Mr. Heck stated to the Board that it was his opinion that Head Start provided valuable services to Pre K children which insured a wonderful preparation for students who would be entering Kindergarten.

Dr. Prevuznak informed Mr. Heck that the District has been in discussions with Lynn Biga, Director of Head Start and also stated that there are Budget concerns that need to be addressed before any decisions regarding Head Start can be determined.

### **CURRICULUM COMMITTEE REPORT**

**Mr. Latinski presented the following report and recommendations for the Board's approval:**

1. That approval be given to forward a contribution, in the amount of \$1,000.00 to the Luzerne intermediate Unit 18. These funds shall be used to sponsor two (2) scholarships for District students to the Performing Arts Institute Summer Program.

**Mr. Latinski moved, seconded Ms. Evans,** to adopt the report. The vote was as follows:

**8 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Quinn

There was no **BUDGET FINANCE COMMITTEE REPORT**

There was no **ATHLETIC COMMITTEE REPORT**

### **CONTRACTED SERVICES COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

1. That approval be given to accept the 2013-2014 Budget Proposal as presented by The Nutrition Group, 580 Wendel Road, Suite 100, Irwin, PA and extend their contract for Food Service Management Services for the 2013-2014 school year. This proposal, which reflects no increase in meal prices from the prior year results in a School Nutrition Program Profit for the District in the amount of \$248,376.13. A copy of the Budget Proposal (Exhibit "A") is attached hereto and incorporated into this resolution with full force and effect as if same had been pronounced.

Miss Katsock asked Board Secretary/Business Manager, Mr. Przywara, why the Budget proposal from Nutrition Inc. was on this agenda as opposed to being on the Regular Board Meeting agenda scheduled for May 13, 2013.

Mr. Przywara responded that it was a time sensitive issue due to the fact that once the Proposal was approved a contract would need to be prepared.

Miss Katsock asked if the contract could be amended.

Mr. Przywara responded "yes".

**Dr. Susek moved, seconded by Ms. Evans,** to adopt the report. The vote was as follows:

**8 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Quinn

**BUILDING & GROUNDS COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

1. That approval be given to enter into an Agreement with the American Red Cross by which the School District will permit this organization to use certain District facilities on a temporary basis as emergency public shelters when needed. A copy of this Agreement is on file in the Office of the Board Secretary (Exhibit "A") and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.

2. **Requests for USE OF SCHOOL FACILITIES:**

**G.A.R. HIGH SCHOOL**

Paul Brown, G.A.R. Boys Basketball Coach, requests permission to hold a "Boys Basketball Pizza Party" on Wednesday, April 24, 2013 in the G.A.R. cafeteria from 6:45 PM to 8:30 PM.

3. **Requests for USE OF GYMS, STADIUMS & FIELDS:**

**G.A.R. HIGH SCHOOL**

The G.A.R. Soccer Booster Club requests permission to use the gym at G.A.R. High School on Friday, May 31, 2013 from 4:00 PM to 10:00 PM to hold a "Dodge Ball Tournament Fundraiser". Agreement to Release and Indemnify is attached along with additional information.

Mrs. Toole noted that the request that was made in regard to the G.A.R. Boys Basketball Pizza Party was not received in a timely manner. Mrs. Toole requested that requests being made by individuals/organizations to the Building and Grounds Committee are made well in advance to the scheduled Board Meetings.

Ms. Evans asked if the G.A.R. Soccer Booster Club "Dodge Ball Tournament" was for Wilkes-Barre School District students only.

Dr. Prevuznak informed Ms. Evans that students from outside the District would participate in the "Dodge Ball Tournament". Dr. Prevuznak noted that an Agreement to Release and Indemnify was reviewed and deemed correct by Attorney Wendolowski and all participants would be required to sign the Agreement to Release and Indemnify.

**Dr. Susek moved, seconded by Ms. Evans, to adopt the report. The vote was as follows:**

**8 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Quinn

**1 Nay:** Evans – #3 - Request for use of Gyms, Stadiums & Fields – G.A.R. Booster Club Request

There was no **LEGISLATIVE /FEDERAL REPORT**

**MATERIAL SUPPLIES REPORT**

**Mr. Latinski presented the following report and recommendations for the Board's approval:**

- That after having opened bids for the Annual Gym Floor Refinishing on April 3, 2013 that award is made to the following company:  
(Option 1 means regular annual maintenance- Option 1B is with MHS total refinish/repairs and new lines)

	Option1 (Standard)	Option 1B
<b>Mastercraft Hardwood Flooring</b>	<b>*AWARD*</b>	
	CHS	\$2,500.00
	G.A.R	\$2,550.00
	MHS	\$1,700.00
	SOLOM	\$2,115.00
	WB TWP	\$1,175.00
	G.A.R. STAGE	\$ 500.00
	<b>TOTAL</b>	<b>\$10,540.00</b>
 Miller Flooring Co.		<b>\$13,600.00</b>
	CHS	\$2,695.00
	G.A.R	\$2,615.00
	MHS	\$1,740.00
	SOLOM	\$2,160.00
	WB TWP	\$1,325.00
	G.A.R. STAGE	\$ 625.00
	<b>TOTAL</b>	<b>\$11,160.00</b>
		<b>\$22,440.00</b>

- ~~That after having opened bids for the Garbage and Refuse Removal Services on April 3, 2013 that award is made to the following company on a (1) year contract with optional 2<sup>nd</sup> and 3<sup>rd</sup> year:~~

~~**J.P. Mascaro & Sons** \*AWARD\* \$320.30 per day school year  
 \_\_\_\_\_ \$320.30 per day summer schedule  
 \_\_\_\_\_ **\$76,872.00 total bid**  
 \_\_\_\_\_ **\$6,406.00 per month**~~

~~**Waste Management** \$395.00 per day school year  
 \_\_\_\_\_ \$395.00 per day summer schedule  
 \_\_\_\_\_ **\$94,800.00 total bid**  
 \_\_\_\_\_ **\$7,900.00 per month**~~

~~**Waste Reduction & Recycling** \$499.58 per day school year  
 \_\_\_\_\_ \$499.60 per day summer schedule  
 \_\_\_\_\_ **\$119,899.86 total bid**  
 \_\_\_\_\_ **\$9,991.65 per month** **TABLED**~~

**Mr. Latinski moved, seconded by Ms. Evans, to adopt Item # 1 and to Table Item #2**  
The vote was as follows:

**8 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Quinn

President Quinn requested that additional information be provided to the Board regarding the amount of garbage in the summer when school is not in session.

**PERSONNEL COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

**A. PROFESSIONAL**

1. That the retirement of **Rosemary Marchese** be accepted with regret effective the last school day of the 2012-2013 school year.
2. That the retirement of **Diane Thomas** be accepted with regret effective the last school day of the 2012-2013 school year.
3. That the retirement of **Claire Krutz** be accepted with regret effective the last school day of the 2012-2013 school year.

**B. CLASSIFIED**

1. That the resignation of **Deborah Sibbering** be accepted with regret, effective April 26, 2013.

**C. CUSTODIAL**

1. That the resignation of **Frank Brizgint** be accepted with regret, effective April 8, 2013.

**D. SUMMER SCHOOL 2012-2013**

1. That a maximum of 105 hours of psychological testing during the summer be approved.

**Dr. Susek moved, seconded by Ms. Evans,** to adopt the report. The vote was as follows:

**8 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Quinn

**1 Nay:** Toole – D. – Summer School - #1

**New Business**

Mr. Elmy stated that he would hold a Public Budget Finance Committee Meeting on Tuesday, April 30, 2013 at 5:30 PM.

Mr. Elmy also stated to Miss Katsock, that it was his intention to vote "Nay" on the motion she made (Ms. Katsock ) at the Regular Board Meeting of March 11, 2013 in regard to the Hawkeye Security Solutions contract in the amount of \$270,000 for the next three years. Mr. Elmy stated that he inadvertently voted "Aye".

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There were no **Communications from Solicitors**

At this time Ms. Evans asked if it was determined as to where Coughlin High School Graduation was being held.

Dr. Prevuznak stated that Coughlin High School Graduation was going to be held at the F.M. Kirby Center.

Attorney Wendolowski informed the Board that due to the fact there was a cost involved, Coughlin High School Graduation to be held at the Kirby would need to be Board approved and that motion could be made at the Regular Board meeting of May 13, 2013.

Leonard Przywara, Board Secretary/Business Manager announced the following Meeting schedule.

**April – 2013**

**Budget Finance Committee Meeting**

Tuesday, April 30, 2013 – 5:30 PM

**May – 2013**

**Committee Meeting**

Monday, May 13, 2013 – 5:30 PM

**Regular Board Meeting**

Monday May 13, 2013 – 7:00 PM

**Ms. Evans moved** to adjourn the Meeting.

**President Quinn** adjourned the Meeting at 5:50 PM.